

The Hampton Township Board

Regular Meeting Minutes

October 20, 2015 7:30pm

ATTENDANCE

Chair	Jim Sipe
Supervisor	Doug Wille
Supervisor	Dan Peine
Treasurer	Leo Nicolai
Deputy Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:30pm with the Pledge of Allegiance to the flag and using the consent agenda, minutes from last month's meeting and the special meeting as well as the approval of agenda for this meeting. **Doug made a motion to approve the routine items on the consent agenda accept for the claims and to approve the balance of the agenda. Dan seconded it. Motion carried.**

Township letters of information – here if anyone wants to look at them, some legal stuff from CAP X and such. Supervisors want to carry on with the meeting

PUBLIC COMMENT

No one here not on the meeting agenda.

ROAD REPORT

Doug said had calls from dust and what not from work on the power line. Haven't heard anymore lately.

Jason said projects pretty much done. Doug said we kind of decided to hold off on the 225th and Lewiston project. Doug requested a concrete estimate of what it would cost to do it. Jason said it was not really a necessity. Doug said it is kind of screwed up but not really hurting anything the way it is. We decided it was better to spend the extra money on the extra rock this year. We want a concrete estimate before we do anything. Need to redo the ditch on the west. Culvert from east to west needs to come out and redo them under 225th. It occasionally washes out. There is a tremendous amount of dirt that needs to be moved but we need somewhere close to go with it. Leon doesn't want that gravelly dirt. He wants better dirt brought in from somewhere else to do the project. We can talk to him about going back on his land then recover it with good dirt. We will wait until next year on this. The guys decided they want to meet out there with him. The guys are more worried about HOW it is done not WHEN it is done. We will talk to Leon next year when we have a plan.

CAP X is going strong. Doug & Jason met with them before they started and Doug took some notes. The roads looked pretty good before they started. Only one that wasn't really decent was 250th over by Greg's meats. There were some washboards in those roads. The guy said they would put chloride on the roads, no problem, then called back a couple hours later and said they weren't going to do that. He kept apologizing. He said they will water the roads instead. At least that is showing the residents they are trying to do something. The only complaints they had were on 260th when they ran that quite a bit. The road held up fine. The complaints were about dust. The concrete pouring is a bigger job than setting the power line, per Doug. Not a lot of traffic for setting the pole.

PLANNING COMMISSION SYNOPSIS

Nothing since they did not meet this month.

OLD BUSINESS

Revised Zoning Ordinance – need to know by Monday October 26 in order to post Public Hearing for November 9th. Troy needs it to us by Friday October 23rd. Doug and Dan want to have a meeting about it before it goes to the Public Hearing. The decision was made to shoot for the Public Hearing to be held at the December Planning Commission meeting.

Election Judge – Molly – Put on Old Business for November and December since we are attending the training on November 20th. Leo will talk to Bob Reinardy if Molly decides not to.

Administrative Policy – put this on Old Business for November. No one reviewed it yet.

2016 New Building Inspector – Bennie Savine was present and Tom Richardson was present from MNSpect. We got resumes from Bennie Savine & Darrell Gilmer. Tom Richardson – “MNSpect has been serving Hampton Township & the surrounding communities for several years, he feels somewhat successfully. We've had a number of residents who have had some challenges in how they have gone about their building process and as they have been brought to our attention we take administering the code very seriously. We have 8 building inspectors and 4 admin on staff. Including Hampton we serve 19 communities successfully on a timely basis. Scott Qualey is the chief who helps teach and help people understand the code. Some people have chose to do things out of order. We take seriously some of the issues that are brought to our attention. We have taken care of them satisfactorily the recent ones, & one property owner is pleased. We very much want to continue working with Hampton Township. It is not a lot of revenue for MNSpect but it makes sense for them in the neighborhood that we serve here in Dakota County and the larger metro area. One of our inspectors is in this township or drives through it on a daily basis.” Jim said MNSpect did a good job of going out of their way to make it work with satisfying Paul Gergen and Jim appreciated that. MNSpect tried to work with Tom Eileen. MNSpect would be willing to do a quality control and have a quorum to get everyone on the same page. So this whole thing got started in May when we felt we wanted to give MNSpect notice. Since then MNSpect is trying to continue working with us.

Doug wants Leo & Jim to sit down with Bennie Savine and Darrel Gilmer, the 2 that applied and then have Jim and Leo make a recommendation to the board. Jim and Leo are okay with doing that. It is up to Jim and Leo if they want to sit with MNSpect.

Doug told Tom we wanted to terminate in June because MNSpect wanted 180 day notice. MNSpect may work with us on a revised contract. We are requesting a contract for 30 days notice by either party (without cause). Tom will need to bring that back to Scott to think about.

Jim and Leo will meet with the 3 for half an hour then come back to the Board next month with a recommendation.

Bennie is certified to inspect any building. Darrell told Doug he doesn't do commercial buildings, that he would have to find a 3rd party to sub it out to with him.

We would have to have something in the contract stating if the building official would assign someone to work with him.

There will be wording in the contract about how jobs will be taken over if MNSpect is terminated. Jim and Leo will get ahold of the 3 candidates and meet with them provided MNSpect changes to the 30 day notice.

NEW BUSINESS

Double Fees on Permits – Currently the website doesn't have special investigative fee. This should be on the website. Gergen's have a check for the full amount, including the penalty. MNSpect gets 85% of the fee, Tom Richardson thought so we would be taking money away from them and the township. We should have had it clear on the website but Gergen shouldn't have started work without a permit. Jim said cash the check for the full amount and do a refund later if we need to. (the guys feel he should have to pay a penalty for starting his work without a permit) Township will refund the money if we need to later and not take any money from MNSpect since they have worked hard on this one. We don't want to refund money now and then have him not pass the final inspection. We will refund some money later if we need to.

Building Inspector – Leo asked if Darrel Gilmer doesn't do commercial we need to know how he handles a commercial inspection. Leo and Jim can ask him how he handles that when they meet with him.

Rental Agreement – Old Business for November – new owners, new agreement. Question on old agreement. It is the same pay. Molly will review it first with the old agreement. Jim will help. We will involve Troy if we need to. **Doug Wille made a motion to accept this agreement provided it is very similar to the old lease agreement. Dan Peine seconded it. Motion carried.**

New Laptop for Township - **Doug Wille made motion to approve expenditure pending Leo's conversation with Jeanne for computer and Outlook and Microsoft Office provided it works with CTAS. Jim seconded it. Motion carried.** Jim recommends Windows 7 or 10, not 8. Leo will talk to Jeanne about what we need for CTAS. Leo will get with Jeanne on this and make a decision on it.

Resignation of Clerk – Jeanne wanted to resign effective November 1, 2015 and have Molly be Clerk. **Jim made a motion to accept Jeanne Werner's resignation effective November 1, 2015 and appoint Molly Weber as Clerk of Hampton Township effective November 1, 2015. Doug seconded it. Motion carried.**

OTHER BUSINESS

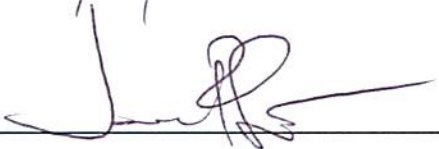
Leo said we have escrow from CAP X if roads are damaged. Jim wants Doug and Jason to get together with them if issues with the roads. The guy told Doug and Jason they would chloride the roads they travel but they didn't want to pay the \$7,000.00. We haven't had any more complaint lately. Doug said he will rattle the guy's cage if we get anymore complaints.

Jim Sipe requested a motion to approve signing of checks 5204 to 5213 and a motion to approve the claims list. Doug Wille made a motion. Dan Peine seconded it. Motion carried. Checks were signed. The Minutes and Treasurer's Report were also signed.

ADJOURNING OF MEETING

Doug made a motion to adjourn the meeting at 8:50pm, seconded by Dan Peine. Motion carried.

Date Signed: 11/17/15

Supervisor: 

Clerk: 

HAMPTON TOWNSHIP REPORT

November 17, 2015

Beginning Balance: \$229,636.70

INCOME:

MC Construction – Permit	\$300.00
Paul Gergen – Permit	705.11
WS & D – Permit	50.50
Int. from ICS Account	<u>42.87</u>
TOTAL INCOME	\$1098.48

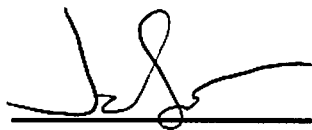
EXPENSES:

M. Weber – Dep. Clerk Wages	\$ 581.80
J. Werner – Clerk Wages	967.78
Envirotech Services – Dust control	14,735.28
Kennedy & Graven – Legal Advice	2386.50
MN Spect – Permit Fees	473.85
CNS – Website	87.50
Anderson Rock - Gravel	4,668.87
Janet Otte – Nov. Rent	500.00
Otte Excavating – Grading	20,144.75
D. Wille – Mileage Reimbursement	26.45
Century Link – Phone	<u>74.54</u>
TOTAL EXPENSES:	\$44,647.32

CHECK BOOK BALANCE:


\$185,087.86

Not Ins(1) \$26.45 = \$185,114.31
Balance Per 10/31/2015 Statements:
Insured Sweeps Account: \$101,692.34
Reg. Account # 2000004: 83,421.97
Accounts Totals: \$185,411.31



Jim Sipe, Chair

11/17/2015



Leo Nicolai, Treasurer

11/17/2015

11-17-15